



Work Study Application 2020 - 2021

Name: _____

Email: _____

1. Please check administrative skills you have (check all that apply):

- Data entry
- Photography/photo editing
- Video Editing
- Microsoft Word
- Microsoft Excel
- Other skills: _____

2. Areas of interest (check all that apply):

- Development
- Communications
- Education Programs
- Archives

3. Work studies are required to complete five hours of administrative work per week. Please list any weekly conflicts you may have Monday - Friday from 2 - 6pm. With advance notice, work studies must also attend events in the evening. Let us know of any potential conflicts you foresee for occasional evening engagements.
